



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		NAVSAHYADRI CHARITABLE TRUST COLLEGE OF EDUCATION
Name of the head of the Institution		Dr.Tirhekar S.S.
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		02135278919
Mobile no.		9850055155
Registered Email		nsctbedmedchakan@gmail.com
Alternate Email		nsctmedchakan@gmail.com
Address		A/P -Chakan, Tal.- Khed, Dist. Pune 410 501
City/Town		Chakan
State/UT		Maharashtra
Pincode		410501

<b>2. Institutional Status</b>					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		Self financed			
Name of the IQAC co-ordinator/Director		Mr.Dudhawade Dnyaneshwar R.			
Phone no/Alternate Phone no.		02135278919			
Mobile no.		9766972773			
Registered Email		nsctbedmedchakan@gmail.com			
Alternate Email		nsctmedchakan@gmail.com			
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)		<a href="http://www.navsahyadri.com">http://www.navsahyadri.com</a>			
<b>4. Whether Academic Calendar prepared during the year</b>		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		<a href="http://www.navsahyadri.com">http://www.navsahyadri.com</a>			
<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.01	2015	13-Sep-2014	14-Sep-2020
<b>6. Date of Establishment of IQAC</b>			11-Sep-2013		
<b>7. Internal Quality Assurance System</b>					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		
Submission AISHE data	13-Sep-2013 1		1		

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
College of Education (B.Ed.& M.Ed.) Chakan	State level Seminar	Savitribai Phule Pune University, Pune	2018 2	100000
College of Education (B.Ed.& M.Ed.) Chakan	National Level Seminar	Savitribai Phule Pune University, Pune	2019 2	200000

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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1) The college provides financial assistance for the seminars, workshops, conferences and training programs attended by the staff. It also provides for the traveling expenses incurred by teachers in visiting various schools at the practice teaching. 2) For research activities, library facilities and technical (e.g. Xeroxing) help are made available by the college. 3) The faculty members, who contribute towards research activities, paper presentation, research awards, social service awards etc., are felicitated in LMC meetings, staff meetings and at the annual gathering.

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
Organize State National Level Seminars and Workshops	The IQAC motivated the Department, faculty members to organize state national level seminar workshop
Strengthening Career Guidance and Placement cells	Initiatives were taken to strengthen the Career Guidance and Placement cell. Courses were conducted to ensure job skills and employability. Coaching classes were conducted for NET/SET and other competitive examinations. Learning aids were provided to the aspiring students
Took initiatives to enrich the library.	Latest edition of books and journals were included so as to provide a state of the art knowledge and awareness on novel and emerging trends in the various fields of study.
<a href="#">View File</a>	

**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
College Development Committee	25-Dec-2019

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2018

Date of Submission

11-Dec-2018

**17. Does the Institution have Management Information System ?**

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

Yes, The College uses MIS in its academic and administrative functions. Management Information System (MIS) consists of overall internal controls covering the application of people, documents, technologies and procedures by the management using automation for problem solving. Because of such

benefits, our college is using MIS in the following of its data related activities The information about the college, its mission and vision, the course syllabuses, the staff etc. is mentioned on the college website. The accounts section has a computerized system to prepare different and essential financial statements (including the Balance Sheet, Pay rolls, Daily Accounts, Payment -Receipts etc.) to facilitate their audits by the accountants regularly.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

• Regular Departmental meetings are conducted by IQAC in coordination with Principal and faculty members to supervise academic and administrative work of the Institution. • Choice Based Credit System (CBCS) is adopted by B.Ed. (Annual pattern) and M.Ed. (semester pattern) programmes. • Institution has introduced B.Sc. B.Ed. four year integrated programme which follows yearly pattern. • In B.Ed. programme, under optional courses (additional pedagogy courses), 205-23 Political Science is offered for academic year 2018-19, i.e. total 11 optional courses are offered to B.Ed. students as third method. • For effective curriculum transaction, Institution has adequate infrastructure facilities i.e. ICT equipped lecture halls (smart boards), method rooms, laboratory (ICT, Science, language, psychology), digital Library and Reading Room, Learning Resource room, Research cell etc. • Institution recruits experienced and eligible faculty members as per rules and regulations of UGC, NCTE and Savitribai Phule Pune University. • Leave record of all faculty members is maintained by administrative staff and the workload of faculty member on leave is adjusted mutually. • To enable maximum utilization of infrastructure, institution runs the programmes in shifts. • Planning of the activities throughout the academic year consist as; preparing academic calendar, year plans of all the courses, unit plans, lesson plans, teaching learning schedules, practicum, co-curricular activities etc. • Internal Evaluation Plan including credits allotted to the course, learning load, teaching load, learning objectives and outcomes, planning of activities, assessment plan and documentation of course are submitted by the faculty members to internal Evaluation Committee. • Faculty members conduct syllabus orientation of their respective core courses. The internal evaluation planning is explained to the students thoroughly which include Programme Outcomes (POs), Course Outcomes (COs), Objectives of Core Course, Practical, Activities and Examination. • Faculty members give guidance to the students for lessons (teaching competency I, II, III), research work (proposal preparation, presentation and report writing). • Faculty members use various teaching approaches such as lectures, discussion, demonstration, inductive and deductive method, project-based learning, collaborative and cooperative approaches, Experiential Learning, 5-E learning model for effective curriculum delivery. • For effective curriculum transaction, themes and topics for guest lectures, workshops, seminars and conferences are selected from curriculum and contemporary issues in Education. • Institution has introduced a certificate

course for developing employability skills and value added course for developing life skills of the students. • Institution has mentor mentee system to supervise student performance. Mentor gives feedback for (teaching competency I, II, III) lessons.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
Communication Skill	Nil	01/08/2018	10	employability	Yes

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BEd	Education	01/07/2015
MEd	Education	01/07/2015

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	65	Nil

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
No file uploaded.		

#### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Internship	200
MEd	Internship	49
No file uploaded.		

### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained

Yes. the College has obtained feedback from students, Teacher, Employers, Alumni, Parents by filling the feedback forms. Suggestions received from all stakeholders through feedback system, were discussed with Hon. principal. Accordingly, action was taken as per the requirement for example the number of library books, were added in the Library. also free wi-fi is provided to the students in the college campus area.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MEd	Education	50	33	33
BEEd	Education	100	100	100
<a href="#">View File</a>				

### 2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	197	52	17	10	0

### 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
27	22	8	6	2	8
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

In our institution, mentoring system has been introduced from 2015-2016, for establishing a better and effective relationship between student and teacher and also continuously monitor, council and guide students in educational and personal matter. All teachers work as mentors for students allotted to them. The students must feel to confide in their mentors. This is a continuous process till the end of academic career of student. The aim of student mentor-ship is – 1. To enhance teacher –student relationship. 2. To enhance student's academic performance and attendance. 3. To minimize student's dropout ratio. 4. To monitor the student's regularity and discipline. 5. To enable the parents to know about the performance of regularity of wards.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
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249

27

1:9

**2.4 – Teacher Profile and Quality**

## 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
27	27	0	13	6

## 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

**2.5 – Evaluation Process and Reforms**

## 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	B.Ed.	2 Year	14/05/2019	11/06/2019
MEd	M.Ed.	2 Year / Four Semester	14/05/2019	17/06/2019
<a href="#">View File</a>				

## 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The College has successfully implemented continuous internal evaluation (CIE) system prescribed by affiliating University: Savitribai Phule Pune University, Pune. The Continuous Internal Evaluation includes activities like Seminar, Quiz, MCQ test, Written Examination, Report writing, Visits, Power Point Presentation, Concept map development, poster presentation , Practicals prescribed in the syllabus. In the beginning of the academic year the students are oriented on the process, the modes of CIE, Evaluation Keys, and the schedule of CIE as per the academic calendar. Each student's every internal activity is checked and verified by internal evaluation committee at institution level. The performance of students in CIE is analysed by the coordinator of the Internal Evaluation committee. The performance of the students in CIE is monitored by the Principal and the necessary feedback is given to the concerned faculty members and students. The Principal also conducts periodical meetings to give necessary feedback for the improvement of students' performance. Low achievers are encouraged to improve their performance and High achievers motivated for best performance in University Examination. At the end of every academic year college has to show Internal Evaluation record of each student to the Moderation Committee. After satisfactory report of this Moderation committee, the marks of Continuous Internal Evaluation are accepted by the University.

## 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)



In the beginning of academic year the faculty members' meeting is held under the chairmanship of Principal for preparation of academic calendar, like preparation of Annual planning, time-table, finalization of micro-teaching and practice lesson planning, distribution of departments, examination, tutorial, mid-term exam, term-end exam, extra-curricular activities etc. An academic calendar is prepared as decided in the staff meeting for the activities of the entire year. The academic calendar can be viewed on the college website as a result the stakeholders get an overview about the various activities to be conducted. The staff committee also meets throughout the year to supervise and evaluate the smooth implementation of this academic plan. The various subject papers, curricular and co-curricular activities are judiciously distributed among the teachers. Various college committees, micro-teaching, practice lessons, internship etc. are allotted to the staff members in advance before the commencement of the academic year to ensure proper planning and smooth execution of the same. Finalization of year's plan is done through discussion with faculty, IQAC members, and Heads of department who prepare their department-wise plans. The prepared plan in the form of the academic calendar is displayed on the notice board for students and copies are made available to faculty members. The plan includes the following features. Curricular Co-curricular Extra-Curricular Regular time table of Cultural activities Seminars Workshops, Conferences etc. lectures Lessons Day Celebration Study-Tours Practicals Guest Lectures Street play and rallies Tutorials Orientation Sports Social Service Educational Visits Placement Students' Health Yoga Program checkup and Annual Function Lectures on Health Open course Competitions Competitions General staffs meetings are held on last Saturday of every month to discuss and ensure that the activities are carried out as per the planning and all teachers get familiar with their respective roles in the various activities. This helps to review and find lacunae if any, which enables every teacher to find suitable solutions. This further helps in achieving the objectives and implementing the curriculum effectively. There are also 3 Special (Review) Staff meetings in the course of the whole academic year.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.navsahyadri.com>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
B.Ed.	BEd	Education	197	190	97
M.Ed.	MEd	Education	52	52	100

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.navsahyadri.com>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

### 3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Projects sponsored by the University	2	Savitribai Phule Pune University, Pune	100000	100000
Projects sponsored by the University	2	Savitribai Phule Pune University, Pune	200000	200000
No file uploaded.				

### 3.2 – Innovation Ecosystem

#### 3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
EDUCATIONAL TECHNOLOGIES, INSTRUCTIONAL DESIGN AND E-LEARNING	Savitribai Phule Pune University Pune	12/01/2019
YOGA AND STRESS MANAGEMENT SELF DEVELOPMENT	Savitribai Phule Pune University Pune	22/12/2018

#### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Promoting Girls Education Women Empowerment	College of Education (B.Ed. M.Ed.) Chakan	International R D Creativity Organisation USA	02/09/2019	International
No file uploaded.				

#### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
University	0

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
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National	Savitribai Phule Pune University Pune	5	5.0
<a href="#">View File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
College of Education, Chakan	5
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	10	12	12
Presented papers	0	5	5	0
Resource persons	0	5	5	0
<a href="#">View File</a>				

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Social Service Camps	College of Education, Chakan	12	140
Environment Awareness and Protection program	College of Education, Chakan	15	135
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Promoting Girls Education Women Empowerment	Best College Award	International R D Creativity Organisation USA	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
AIDS awareness program	Grampanchyat Pimpri BK, Khed Grampanchyat Pimpri BK, Khed	AIDS awareness program	10	210
Environment Awareness and Protection program	Grampanchyat Pimpri BK, Khed	Environment Awareness and Protection program	12	220
<a href="#">View File</a>				

**3.5 – Collaborations**

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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**CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**

#### 4.1 – Physical Facilities

##### 4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
50000	70544

##### 4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added

[View File](#)

#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Library Manager	Partially	2.0.0	2013

##### 4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			

[View File](#)

##### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	35	25	0	1	0	5	4	16	0

Added	0	0	0	0	0	0	0	0	0
Total	35	25	0	1	0	5	4	16	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

16 MBPS/ GBPS
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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
00	Null

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
50000	91633	100000	125000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>1. <b>Building:</b> The maintenance of building covers minor and major repairs like ventilations, interiors, painting, lighting, recurring expenses, plumbing etc. Safety measures are also given a priority. The budget allocation and utilization of the same is given in the „Year wise allocated budget utilization Table?. 2. <b>Laboratories:</b> The institution has well equipped laboratories and they are maintained by the technicians. Replacement refilling of broken apparatus and out of stock chemicals are done. Importance is always given to the good working conditions of the laboratory equipments. The budget allocation and utilization for this is given in the „Year wise allocated budget utilization Table?. 3. <b>Furniture:</b> The College has furniture in classrooms, laboratories, staff room, seminar halls, Computer laboratory-cum- Training center, Educational technology, Language Laboratory, Principal and Administrative office, library etc. This requires maintenance and it is done by the college. The budget allocation and utilization of this head is given in the „Year wise allocated budget utilization Table?. 4. <b>Equipment?s:</b> The College has LCD Projectors, OHP, Television, CD/DVD Player, Public Address System etc. And the same is maintained by college with the allocated budget. The budget allocation and utilization of the same is given as above. 5. <b>Computers:</b> Computers are available in ICT center, Principal Admin Office, Class rooms, Staff Rooms, Library. The computers are maintained on regular basis by technical expert. College plans budget for this head. The budget allocation and utilization of the same is given as above. 6. <b>Transport Vehicles:</b> At present the college does not intend to own any vehicle for student / staff transport so there is no budget allocated for the maintenance under this head.</p> <p style="text-align: center;"><a href="https://www.navsahyadri.com">https://www.navsahyadri.com</a></p>
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#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

##### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support	0	0	0

from institution			
Financial Support from Other Sources			
a) National	0	0	0
b) International	0	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
YOGA AND STRESS MANAGEMENT SELF DEVELOPMENT	23/12/2018	220	SPPU Pune University
Personal Counselling	11/01/2019	215	College of Education, Chakan
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Guidance and Counseling for SET/NET (Education) Exam	175	27	15	2
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Innovative International School, Chakan	56	6	Innovative International School, Chakan	5	1
<a href="#">View File</a>					

### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SET	2
NET	1
<a href="#">View File</a>	

### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Essay competition	Enter college	17
Speech competition	University	22
Debate competition	University	30
Group Song	University	15
Annual Sport	College	49
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## 5.3 – Student Participation and Activities

### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
<b>No Data Entered/Not Applicable !!!</b>						
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### 5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

? Student's Council: This council works to achieve following objectives- ? Implementing special guidance schemes under student welfare committee. ? Implementing personality development scheme of the college. ? Cooperating with the college authorities in creating healthy, inspiring, peaceful and pro-educational atmosphere in the campus. ? To maintain and enhance the public image of the college by their own actions and to motivate other students to do the same. ? Helping the various college committees in conducting various sports, cultural and other activities etc. throughout the academic year. ? To bring and put up problems or difficulties of the students to the attention of the college authorities for their solutions. ? Anti Ragging Cell: This cell works to achieve following objectives- To receive complaints from any student about any type of ragging activity he has suffered and is currently suffering from during the current academic year. To summon the student / s charged against for ragging before the cell meeting and to start proceeding (inquiry, hearings, explanations, arguments, judgment etc) against the charged student /



s. To decide whether the charged student / s guilty or not guilty of engaging in ragging to decide about the adequate disciplinary action if the student / s is / are found guilty. To make report of its action in the case to the appropriate higher authorities (e.g. The University etc.). ? Grievance Redressal Cell: - This cell works to achieve following objectives- To receive complaints of grievances from any student / staff member of the college about any type of injustice / inequality / loss he has suffered from any other student / staff member of the college from during the current academic year. To start redressal procedure by summoning the accusing and charged parties before the cell, to examine the complaint / grievance in detail, to decide whether the grievance is real and serious enough, to take the redressal action to satisfy the complainant. To make report of its action taken in the case to the appropriate higher authorities (e.g. The University etc.). ? Students? Guidance and Counseling Committee: This committee works to achieve following objectives- To invite students with any academic, personal, family, psychological problems or difficulties to approach this committee first for necessary help / guidance / counseling. ? To organize annual student gathering and prize distribution to appreciate / felicitate the achievement of students in various fields. ? To arrange celebrations of various national and memorial days and to arrange guest lectures of various eminent persons from different fields so that the students broaden their general knowledge, value awareness etc.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

? On 03/02/2017, the Principal and staff of the college held a meeting of the invited Alumni in the college. About 50 Alumni were present. The principal explained to them the need for the college Alumni Association, its structure, objectives, functions etc. The present Alumni enthusiastically upheld the idea and they unanimously elected among themselves the office-bearers of the Alumni Association. ? On 02/03/2018, a gathering of the Alumni Association was held in the college conference hall. Before the Office Bearers of the Association and the other Alumni, Principal Dr. S.S.Tirhekar presented a brief review of notable college activities, achievements and events during the academic year. She also outlined the college plans

5.4.2 – No. of enrolled Alumni:

142

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

? On 13/12/2018, the Principal and staff of the college held a meeting of the invited Alumni in the college. About 50 Alumni were present. The principal explained to them the need for the college Alumni Association, its structure, objectives, functions etc. The present Alumni enthusiastically upheld the idea and they unanimously elected among themselves the office-bearers of the Alumni Association. ? On 02/03/2018, a gathering of the Alumni Association was held in the college conference hall. Before the Office Bearers of the Association and the other Alumni, Principal Dr. S.S.Tirhekar presented a brief review of notable college activities, achievements and events during the academic year. She also outlined the college plans

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The motto of the Navsahyadri Charitable Trust, Pune is „Dnyana-Yadnena Upaasate? meaning „some people worship god through the pursuit of knowledge for themselves and imparting knowledge to others around them.? In keeping with this motto, the purpose of the Trust?s „College of Education, Chakan? is as follows:- „To provide all the possible best facilities (in teaching and learning in the field of education in learning and practicing national values, in co-curricular and extra-curricular activities, in student support and progression, in infrastructure and career opportunities, in overall personality development etc.) to its students so that they will become model teachers and Mentors for the general public in future?. Vision:- “Offering quality teacher education to enlighten, emancipate and empower the student-teacher fraternity and to foster lifelong learning.” Mission :- ? To develop an understanding of the principles of pedagogy and its application to curriculum transaction and evaluation. ? To develop in students the skills and competencies necessary to play the multifaceted role of the teacher in the new millennium. ? To provide opportunities to the faculty and the students to undertake action research projects contributing to new insights into the teaching learning process. ? To enable the students to live in harmony with oneself and with others in the profession, community and society at large. ? To instill the spirit of fellowship among students, to prepare them to be global citizens through cooperation and peaceful coexistence. ? To inspire students for lifelong learning and for reaching the unreached. Values :- The college tries to instill and promote amongst its stakeholders the following values: ? Modesty, sensitivity, punctuality and neatness. ? Patriotism, national integration, cultural and religious tolerance. ? Gender and social equality, dignity of labor and scientific attitude.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Though the curriculums of both the B.Ed and M.Ed. courses are designed by the Savitribai Phule Pune University, their execution is responsibility of the Principal as the leader. With the help of teaching staff she prepares the annual plan for all curricular, co-curricular and extra-curricular activities as required under the curriculum for the academic year. After the preparation of this annual plan, she makes the work distribution according to the plan. Whenever the curriculum is modified or revised, the Principal allows and sends the faculty to participate in various syllabus orientation seminars and workshops
Teaching and Learning	The teachers are provided with computer and internet facilities in their cubicles, in the staff common

room and in the library to enable them to access various and relevant references. ? The teachers can also use the digital library provided by the college to update their knowledge. ? The teacher?s skills in using OHP, LCD Projector, and DVD Players etc. are further enhanced by their optimum use of them in their teaching. ? The teachers also know more about latest and more effective teaching aids, teaching methodologies, new trends in education etc .from their reading of e-journals and international journal available in the library. ? I.C.T. Training cum orientation: - In the beginning of academic year, the college students are given introductory lectures and intensive practice on computers and other e-media for the first two weeks of the course. The purpose of this early training is to enable the students to use ICT in their later teaching and learning process. They are thus prepared to use the computer, internet, and Microsoft office word, excel, Microsoft power point presentation. ? The Language Laboratory - The college has setup a new language lab with as much state-of-the -Art as possible necessary equipments like computers, language CD,s, individual head phones and microphones etc. By this facility our students are finding practice of English and other communication skills easier and enjoyable.

**Examination and Evaluation**

For Continuous Comprehensive Evaluation four activities should be organized during the 1st Year 2n Year all subjects. Out of the four activities one evaluation activity should be the Practical work given under each course. The other evaluation activities can be from the following

For the courses 107 to 109 two activities should be organized for each course opted under „A? and „B?. Out of the two activities one evaluation activity should be the Practical work given under each course. The college will do internal assessment. University will provide tool for internal assessment. The colleges should follow the same criteria. If any college wants to use different criteria, the same should approved by the University. For the assessment the college will give

marks and will submit it to the university. The University will convert these marks into the grades and final assessment will be in the form of grades. There should be total transparency in the internal marks. The grades so obtained will be shown on the mark sheet of the candidate. Using the formula to convert the grades the University will provide the marks of converted grades also at the bottom of the mark sheet.

Research and Development

The Principal provides various resource allocations to different committees and departments of the college on the basis of their needs and budgets. Such budgets for the next academic year, in consultation with the faculty and office staff, are prepared under her at the end of the academic year. With the help of the teachers in-charge of the committees, she makes sufficient resources available for laboratories, library, clubs, ICT, cells, programmes and activities etc so that the students achieve necessary skills and mastery in them in their experience. She also monitors regularly the use of the resources made available by her to various departments and activities. The Principal always encourages the teacher and other staff as well as students to use modern technology optimally

Library, ICT and Physical Infrastructure / Instrumentation

? The library records and activates have been computerized ? The library subscribes to „INFLIBNET? for various e-journals. ? The library subscribes for 27 national and 7 international journals. ? The library collection is regularly increased. ? Book-bank facilities for economically weaker students are made available ? The reading room capacity and reading hours for students are extended

Human Resource Management

The principal tries to manage and administrate in democratic manner when she distributes duties and responsibilities to college committees of teaching and administrative staff. In work distribution she makes effort to give equal opportunity to each person under him. She monitors the execution of assigned work of the committees as well as the staff. She also invites the involvement of her staff in decision making process. This

	type of administration has shown its efficiency in the smooth functioning of the college
Admission of Students	Both B.Ed. M.Ed. admission processes are centralized. The Centralized Admission Process (CAP) is online process governed by the Maharashtra (CET CELL) .), The college conducts the Common Entrance Test (CET) examination on behalf of the CET Cell. The Association evaluates the test papers, prepares the result and allots the past students to the colleges as per preference given by the students. Centralized admission process (CAP) is online and so it is more transparent and convenient to the students in the State

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The College of Education, Chakan is a branch of its parent institution Navsahyadri Charitable Trust, Pune. In this organization structure of the College of Education, Chakan the Local Managing Committee (LMC) is the administrative body, of which the college Principal is the secretary. The Principal is the educational and administrative leader for the college. Various committees and departments are formed under her for better efficiency through decentralization
Administration	Decentralization is considered necessary for efficient and dynamic administration. In this college, the decentralization of its administration is achieved through the formation of the various departments, committees and cells. The college administration has two main branches- academic administration and office administration. For the academic administration of B.Ed. course, each department in-charge acts as the coordinator between the Principal and his department, Head / Member of one or more committees and cells. For the academic administration of the M.Ed. course, there is a teacher-coordinator acting between the Principal and the departments in-charge. The office in-charge coordinates the office administration work
Finance and Accounts	? the college does not get financial

support from the government. Its revenue is generated from the fees collected from its students. ?? The fees are taken as per the approval given by the „Shikshan Shulk Samiti? of the Government of Maharashtra up to 2010-11. ?? After 2011-12 the college fees to be paid by the students are decided every year as per by the management as per the revised fee structure of „Shikshan Shulk Samiti? of the Government of Maharashtra. The fee structure for the current academic year is also displayed on the college website.

Student Admission and Support

Both B.Ed. M.Ed. admission processes are centralized. The Centralized Admission Process (CAP) is online process governed by the Maharashtra (CET CELL) .), The college conducts the Common Entrance Test (CET) examination on behalf of the CET Cell. The Association evaluates the test papers, prepares the result and allots the past students to the colleges as per preference given by the students. Centralized admission process (CAP) is online and so it is more transparent and convenient to the students in the State

Examination

For Continuous Comprehensive Evaluation four activities should be organized during the 1st Year 2nd Year all subjects. Out of the four activities one evaluation activity should be the Practical work given under each course. The other evaluation activities can be from the following  
 For the courses 107 to 109 two activities should be organized for each course opted under „A? and „B?. Out of the two activities one evaluation activity should be the Practical work given under each course. ? The college will do internal assessment. University will provide tool for internal assessment. The colleges should follow the same criteria. If any college wants to use different criteria, the same should approved by the University. For the assessment the college will give marks and will submit it to the university. The University will convert these marks into the grades and final assessment will be in the form of grades. There should be total transparency in the internal marks. The

grades so obtained will be shown on the mark sheet of the candidate. Using the formula to convert the grades the University will provide the marks of converted grades also at the bottom of the mark sheet.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Mr. Dudhawade D R	Workshop of Internal Moderation system	Tilik College of Education	500
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	EDUCATIONAL TECHNOLOGIES, INSTRUCTIONAL DESIGN AND E-LEARNING	EDUCATIONAL TECHNOLOGIES, INSTRUCTIONAL DESIGN AND E-LEARNING	12/01/2019	13/01/2019	17	12
2018	YOGA AND STRESS MANAGEMENT SELF DEVELOPMENT	YOGA AND STRESS MANAGEMENT SELF DEVELOPMENT	22/12/2018	23/12/2018	17	12
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
EDUCATIONAL TECHNOLOGIES, INSTRUCTIONAL DESIGN AND E-LEARNING	52	12/01/2019	13/01/2019	2

YOGA AND STRESS MANAGEMENT SELF DEVELOPMENT	70	22/12/2018	23/12/2018	2
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
12	27	13	13

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
27	13	252

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

**Internal audit:** - being a self-financed institution, the income and expenditure details are monitored through the internal audit system, set up by the management. Accountant of the institution keeps the records of income and expenditure throughout the academic year. Quarterly audit of the institution is being carried out by the chartered accountant appointed central by the management. In addition to quarterly audit, Auditor prepares the annual audited report at the end of financial year. Suggestions given by the auditor for improving financial system are incorporated with the help of finance committee.

**External Audit:** - External audit is carried out only in case of grants received by the concerned institutions / authorities etc. For the current academic year institution received grants for one state level and one national level conferences under Quality Improvement Program of Savitribai Phule Pune University. Internal audit about the income and expenditure of the conferences is done by Internal auditor and external audit is carried out by the finance section of Savitribai Phule Pune University.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
00	0	0
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6.4.3 – Total corpus fund generated

0
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Savitribai Phule Pune University, Pune	Yes	College



Administrative	Yes	Savitribai Phule Pune University, Pune	Yes	College
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6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent-Teacher meetings are organized by respective program coordinators to discuss about the educational progress of the students. Information and guidance about different areas which is beneficial to students is given by parents according to their expertise to the students. Institution also provides support and guidance on basic communication skills to the parents. The institution has organized following activities in the year 2018-19. 1. Orientation about 'Importance of Constitution' is given to students by one of the PTA members from B.Ed. M.Ed.2. Orientation about 'Portfolio Preparation' for personal and educational purpose is given to students by one of the PTA members from B.Ed. Program.

6.5.3 – Development programmes for support staff (at least three)

1. Workshop on Skill Development
2. Training for Effective Management
3. Lecture on AISHE Portal data filling

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. To organize National and State Level conferences
2. MOU with various Schools Colleges
3. MOU with various Industries

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Organize State National Level Seminars and Workshops	Nil	22/12/2018	Nil	172
2018	Strengthening Career Guidance and Placement cells	Nil	Nil	Nil	45
2019	Took initiatives to enrich the library.	Nil	Nil	Nil	2

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**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Lecture on Women Health	13/02/2019	13/02/2019	77	6
Guest lecture on Domestic violence	18/09/2018	18/09/2018	73	8
Awareness Program on Women Safety	08/03/2019	08/03/2019	72	5
Workshop on Women Entrepreneurship	23/08/2018	23/08/2018	65	7

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Also the college currently has a 50 KVA generator as source to meet its power requirements in emergency. for the environment consciousness different efforts are taken by the college such as tree plantation, green campus, ban on plastic and use of LED bulbs.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
<b>No Data Entered/Not Applicable !!!</b>							
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Daily Diary for Students	01/07/2018	Daily Activities, Time table, days, lesson plan etc
College Annual Plan (B.Ed. M.Ed.)	01/07/2018	Lecture, Internal Practical work, exam, lesson, internship, exam other Social Health Activities

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
practice lesson and internship program includes 10 core values Ethics as per the syllabus	01/07/2018	30/05/2019	200
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1) Cleanliness of College campus 2) Ban of Plastics 3) Tree Plantation 4) No Vehicle day 5) Use of LED light

## 7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Pull Campus Drive for B.Ed. and M.Ed. students At College of Education, Chakan. The college has organised pull campus drive for B.Ed. and M.Ed. students for Assistant Teacher posts in different subjects. For the requirements 08 CBSE and state board affiliated Schools located in Khed Taluka. The total number candidates registered and participated in campus drive was 58. Out of which 16 candidates were provisionally selected. The campus drive was made successful with the help of teaching and non teaching staff of the college. 2. Traffic Awareness Campaign The College of Education (B.Ed M.Ed) has conducted traffic awareness program for the bike riders, car drivers and heavy commercial vehicles drivers at Pune- Nashik, Highway in collaboration with Panchjanya Auto. with help The students and faculty members of the college have briefed about the traffic rules to follow while driving the vehicles safely. They have explained the importance of using helmets and seat belts while driving the vehicles.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.navsahyadri.com>

## 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The stakeholders of this college are its students, alumni, staff members, management, the government and University authorities and the general public. Any one from these categories may sometime desire information on organizational performance of the college. For their need satisfaction, the college has the following mechanisms and activities- The students are informed through notices displayed on the college notice-board, the announcements by the teachers in the class, correspondence by and with the college office, meeting the Principal and the staff, displays about college and student achievements on notice boards, the wall magazine of the college, news items about college in newspapers, felicitations of staff and students for their achievements at the time of annual gatherings. The staff members are informed about the organizational performance through the staff meetings, the reports of various committees, interactions with the Principal, the office staff and their colleagues, their students, the management etc. The management is informed through the L.M.C. meetings and through its visits to the college, its staff and students, and also from the general public. The government and University authorities can access the required information about the organizational performance of the college through correspondence with the college office, and Principal, through the reports etc. submitted to them, and in their visits to the college. The

general public can have access to the information about college performance from most of the above - mentioned approaches. As an additional provision for them, the college has also (per government norms) set up the „Right to Information Cell?. This cell consists of the Principal (as the Appellate Authority), a teaching staff member (as the Information Officer) and the Office Superintendent (as the Assistant Information Officer). Any member of public can ask for and receive information about the organizational performance (academic and administrative) by following the prescribed procedure.

Provide the weblink of the institution

<https://www.navsahyadri.com/>

### **8.Future Plans of Actions for Next Academic Year**

1. To start Research Centre 2. Registered Alumni Association 3. Skill Development Courses